



Request for City Council Committee Action From the Department of Finance

Date: July 20th, 2015
To: Honorable John Quincy, Chair Ways & Means Committee
Subject: Approval of Official Publication No. 8111 Bids for Elevator Upgrade Project

Recommendation:

Acceptance of the low bid of Morcon Construction Company, Inc. for an estimated expenditure of \$848,400.00 to furnish and deliver all labor, materials and incidentals necessary for the elevator upgrade project for the Minneapolis Finance/Property Services Department, as follows:

Lump Sum: \$848,400.00

Terms are net-30 days F.O.B.: Destination

Further recommend proper Officers be authorized and directed to execute a contract for this project, all in accordance with our specifications.

This has been approved by the Civil Rights Department.

Prepared by:



Gary Warnberg, Director, Purchasing

Approved by:

Kevin Carpenter, Chief Financial Officer, Finance Dept.

Spencer Cronk, City Coordinator

Financial Impact (Check those that apply)

☐ No financial impact - or - Action is within current department budget.
(If checked, go directly to Background/Supporting Information)

☐ Action requires an appropriation increase to the Capital Budget

☐ Action requires an appropriation increase to the Operating Budget

☐ Action provides increased revenue for appropriation increase

☐ Action requires use of contingency or reserves

☒ Other financial impact (Explain): Action is within Budget

☐ Request provided to the Budget Office when provided to the Committee Coordinator

Background/Supporting Information:

Tabulation of two (2) bids received on Official Publication No. 8111 Bids for Elevator Upgrade Project.

Attachments – Staff Memo
Tabulation Sheet

cc: C. Carlson
G Goeke

Mr. David Schlueter
City of Minneapolis Purchasing
330 Second Avenue South – Suite 552
Minneapolis, MN 55401

May 27th, 2015


**Re: Bids for Elevator Upgrade Project
Official Publication No. 8111**

Dear Mr. Schlueter:

The Department of Finance - Property Services has reviewed the bid of **Morcon Construction Co., Inc.** for the Elevator Upgrade Project for City of Lakes, 309 2nd Avenue South, Traffic Maintenance Facility, 300 Border Avenue and Harriet Maintenance Facility, 6024 Harriet Avenue South Minneapolis, MN.

The Department of Finance and Property Services finds the Lump Sum bid in the amount of **\$ 848,400.00**, acceptable and Recommends referral of the Low Qualified Bid to the Ways and Means Committee for acceptance and referral to the full City Council.

Sincerely,


Chris Carlson
Supervisor, Building Services
Property Services

Public Service Center
250 South 4th Street
Room 181
Minneapolis, MN. 55415-1390
(612) 673-3774

Cc: Heidi Solheid, City of Minneapolis, Procurement
Aidan Dunne, City of Minneapolis Civil Rights
Rob Verke, City of Minneapolis, Director of Facilities, Operations and Maintenance



Purchasing Division - Bid Tabulation Summary

Official Publication No. 8111

Bids for	Elevator Upgrade Project
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Purchasing Buyer:	David Schlueter
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Department:	Finance / Property Services
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Department Contact:	Chris Carlson
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Bids Due:	10 AM, Local Time, May 5 th , 2015
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